



Volunteer Job Description

Position	Onslow Junior Football Club - Club Captain
Main Purpose of Role	Drive the club's playing and coaching strategies via the Operations committee, ensuring a child-centred football experience for our community. Shape the club's in-house football programme for all footballers registered with OJFC Reports on the good running of the club to committee and makes recommendations for committee approval. Uphold the Club's values and promote them within the community Support the Club's strategy and objectives in alignment with the Onslow Way
Duties Include	Lead the development of football operational procedures Performance reviews of coaching staff with appointed second person. Liaison with Capital Football in the good operations of the club. Appointment of Club Coaches Alongside OJFC Technical Director and Vice Club Captain, shape development opportunities for all footballers, including the pathway for footballers post OJFC Understand the Capital Football competition structure and how it applies to OJFC Membership on the Onslow North Wellington TDP governance group Guide the Club Administrator in their role to support OJFC's

	development programmes. Set the calendar of events with the Technical Director, Vice Club Captain and with support from the Club Administrator Approval of Coaches timesheets and invoices for payment Approval of other invoices Authorisation of payments (second auth) Be a positive role model for all members of the club Point of escalation for operational complaints and disputes arising internally and externally. Manage/support the coordinators on the Operations Committee - Consider in-house requests for dispensation (in-line with Capital Football regulations) - Within Capital Football regulations and the Onslow Way, consider dispensations for players where requested (where they cannot be approved in-house) - team formation - team numbers - Allocation of coaches particularly for streamed and tournament teams - Conduit to Capital Football resources - coaching and refereeing courses, POTD packs, events - Support GCs with player centred football concerns, or concerns that may arise with team volunteers Monitor numbers and development of Coaches and Referees
Skills and Attributes	OJFC committee experience and understanding of the Onslow Way Understand the needs of players, volunteers and supporters of the club Well organised, highly motivated and committed to the good operational running of the club
Committee Role	Executive Committee Operational Committee
Delegated Financial	

Authority	
Length of Appointment	12 months (AGM - AGM)