



Onslow Junior Football Club Incorporated – Privacy notice

This privacy notice describes how we collect personal information from you, and how we use that information.

1 Terms used in this notice

In this notice:

- references to 'we', 'us', 'our' and the 'Club' are references to Onslow Junior Football Club Incorporated, an incorporated society registered in New Zealand (incorporation number 284314); and
- references to 'your child' are references to the child for whom you are the parent or guardian, and in respect of whom you provide us with personal information.

2 Information we collect from you

We may collect the following information from you when you interact with us:

PERSONAL INFORMATION COLLECTED	WHY COLLECTED
<p>Information we require to register you or your child as a footballer, including:</p> <ul style="list-style-type: none">• your name and contact details;• the name and contact details of an alternative contact person;• your child's name;• your child's date of birth, country of birth, ethnicity, school, and school year;• any important health information about your child.	<ul style="list-style-type: none">• So we can register you or your child as a footballer, with the Club and with Capital Football.• So we can place you or your child in the correct team or development programme, and/or in tournament teams.• So we can invoice you for the Club's membership fees and any other fees you incur.• So we can contact you or your child about football and other Club activities.• So we can contact others regarding you or your child in the case of an emergency.• So we can undertake a NZ Police vetting service check on you if you are a coach or a manager.
<p>Information about your willingness to coach or manage a team, otherwise volunteer for the Club, and/or sponsor the Club.</p>	<p>So we can contact you about opportunities to coach, manage, volunteer or sponsor.</p>



PERSONAL INFORMATION COLLECTED	WHY COLLECTED
With your permission, photos of you or your child.	So we can post the photos on the Club's social media channels, to promote the Club and its activities.
All personal information we collect, including the above.	For any other purposes for which you have given permission.

3 If you do not agree to provide us with personal information

You don't have to give us personal information about you, your child, or any other person. However, if you do not provide us with the information we request, we may not be able to register you or your child as a member of the Club and/or as a football player.

4 Information you give us about other people

We may collect information about someone else from you.

If you do provide us with someone's personal information, you must make sure you have that person's authority to do so and you must make sure that person knows that their information may be used by us in the circumstances set out in this notice.

5 Where personal information is held

We may store on our behalf the personal information that we collect:

- on [Friendly Manager](#), the platform we use to manage our Club's teams;
- on a GoogleDrive which is under the control of the Club, to which access is limited to members of the Club's committee and to employees of and contractors to the Club who need to have access to the GoogleDrive for the purposes of carrying out their roles.

6 Sharing your information

We only share your information for the purposes described in this notice, or as otherwise permitted under New Zealand privacy law.

In addition to the specific ways that we've described in this notice, we may also share the personal information we hold about you with the following persons:

- [Capital Football](#), for the purposes of managing your or your child's registration as a football player;
- tournament organisers, for the purposes of arranging your or your child's participation in a football tournament;
- NZ Police, for the purposes of the [NZ Police vetting service](#) that we use to vet coaches and managers;



- any other person we are authorised or required to share information with under New Zealand privacy law; and
- any other person authorised by you.

7 Your rights

You have the right to:

- request access to personal information that we hold about you or your child; and
- request that we correct personal information that we hold about you or your child.

8 Contacting us

You may contact our privacy officer:

by post, at: Onslow Junior Football Club Incorporated
 P.O. Box 222-77
 Khandallah
 Wellington 6441

by email, at: football@onslow.org.nz

9 Keeping us updated

It is important to us that the personal data that we hold about you, your child, or any other person is accurate and complete. Please let us know as soon as possible if you think we may need to make changes to the information that we hold.

10 Amendments

We may make changes to this privacy notice from time to time by publishing an updated version of this notice on our website.

Last update: **[July 2024]**