

## **Onslow Junior Soccer Club**

### Position Guideline

#### ***Club President***

*The Club President is elected annually at the OSJC AGM, is an officer of the Club and a member of the Committee.*

- To be the motivator and leader of the club in accordance with OJSC's objectives, prevailing strategies and vision,
- To generally ensure the well being of OJSC
- To encourage the committee's role in strategic planning
- To regularly communicate with officers and committee members to ensure a dedicated and team collegial approach to the Club's operations and to encourage and mentor committee members ,as required
- To guide and mediate committee actions with respect to organisational priorities and governance concerns
- To encourage an appropriate positive image for the Club and ,if appropriate to act as the Club's spokesperson
- To liaise with the secretary to ensure an appropriate Agenda for Committee and General meetings
- To regularly attend committee and general meetings
- To present a brief precirculated written report to all regular committee meetings
- To coordinate the compilation and present on behalf of the committee the annual report required to be presented, under the constitution, at the AGM
- To preside over all committee and general meetings in an appropriate manner including ensuring a quorum is present, discussion is relevant, motions are correctly put and that the signing of necessary minutes etc is carried out

- To , in accordance with clause 7.05, call committee meetings as appropriate (in addition to scheduled meetings)
- To recommend (to the committee) the convenors of any sub committees (if any)
- To be an ex officio member of all sub committees
- To ensure identification of task and role gaps is carried out and to appropriately lead discussion and follow up on ongoing succession for the committee and other key positions
- To, if available and if appropriate attend relevant meetings and generally liaise with Capital Soccer (or equivalent) and neighbouring or common interest clubs and ensure that the OJSC viewpoint is ascertained and advocated in respect to Club related matters
- To ensure an annual evaluation of OJSC in achieving its objectives
- To oversee an informal evaluation of the effectiveness of the committee
- To carry out those functions as required by the OJSC Constitution
- To carry out those duties and tasks as from time to time are requested by the Committee